



# UP-RTI Online Portal

Right to Information

(RTI)

## User Manual for the Citizen Interface

By,  
Administrative Reforms Department,  
Government of Uttar Pradesh  
Lucknow, Uttar Pradesh

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The URL of RTI UP system is: <https://rtionline.up.gov.in/>

## Citizen Module

Following screen will be displayed.

The screenshot displays the RTI Online Citizen Module interface. At the top, there is a navigation bar with links for Home, User Login, FAQ, Contact Us, User Manual, RTI Act & Rules, Nodal officers, and Officers Login. The main content area features a header with the RTI Online logo and the text "An initiative of Uttar Pradesh Government". Below the header, there are several sections: "Training video of RTI filing Guidelines", "Right to Information Act, 2005", "U.P. RTI Rules (Amendment), 2019", and "U.P. RTI Rules, 2015". A prominent message states: "Click here to file RTI for Allahabad High Court and Subordinate Courts." The "Important Note" section provides instructions on how to file an RTI application. The "Objective of the Portal" section explains that the portal is for filing RTI applications and appeals online. The "Help Desk" section provides contact information for technical problems. The "Disclaimer" section states that the Public Authority from which information is sought is not available on the portal. A "NODAL OFFICER MODULE" diagram shows the flow of a request from a citizen to a nodal officer, who then forwards it to various departments or PIOs. The footer contains logos for India.gov.in, idia.gov.in, goi web directory, data.gov.in, myGov, and National Voters Service Portal. Contact information for the Administrative Reforms Department, Government of Uttar Pradesh, is provided at the bottom right.

SKIP TO MAIN CONTENT English

RTI Online  
An initiative of  
Uttar Pradesh Government

RIGHT TO INFORMATION  
UP RTI Online  
कहीं से कभी भी

Home User Login FAQ Contact Us User Manual RTI Act & Rules Nodal officers Officers Login

Training video of RTI filing Guidelines Right to Information Act, 2005 U.P. RTI Rules (Amendment), 2019 U.P. RTI Rules, 2015

Click here to file RTI for Allahabad High Court and Subordinate Courts.

**Important Note**

\* Please do not file RTI APPLICATION (Submit Request) through this portal for the INFORMATION sought from the Departments/Public Authorities under Central Government/Other State Governments and other Competent Authorities of Uttar Pradesh such as Uttar Pradesh Vidhan Sabha/Uttar Pradesh Vidhan Parishad/Allahabad High Court and Subordinate Courts. If filed, the application will be returned back without application fee.

\* To file RTI request in district level offices other than DM/SSP, select Directorate/Commissioner in the office level and select the concerned district.

**Objective of the Portal**

This is a portal to file RTI APPLICATION/FIRST APPEAL online along with payment gateway. Fee payment can be made through Net Banking, debit card, credit card, UPI. Through this portal RTI APPLICATION/FIRST APPEAL can be filed by Indian Citizen only for the Departments/Public Authorities of the Govt. of Uttar Pradesh

**Help Desk**

> For any queries or feedback related to technical problems in RTI Online Portal, please contact on Telephone :- **0522-7118629** between 10:00 AM. -05:00 PM. on any office working days or send an email to [onlinehelp@up.gov.in](mailto:onlinehelp@up.gov.in).

> Any queries related to RTI Application will not be entertained on above Telephone Number and Email. For pendency of RTI Application, please contact concerned Public Authority.

> Please share your suggestion/feedback on [onlinehelp@up.gov.in](mailto:onlinehelp@up.gov.in)

**Disclaimer**

> In case, the Public Authority from which information is sought is not available on the portal then email to [onlinehelp@up.gov.in](mailto:onlinehelp@up.gov.in).

**NODAL OFFICER MODULE**

CITIZEN

NEW REQUEST

NODAL OFFICER

1. Forward Request to PIO 2. Transfer 3. Approving 4. Return to

1. Third party information involved  
2. Additional Payment Required  
3. Request under process

1. Partially transfer req. to other PIO  
2. Partially transfer req. to other PA  
4. Transfer req. to other PA

1. Reject RTI Request  
2. Partially Reject/Accept RTI Request  
3. Request Dispose of

Terms & Conditions | Copyright Policy | Hyperlinking Policy | Privacy Policy

Last updated: 16 June 2023 Version (3.0)

India.gov.in  
The national portal of India

idia.gov.in

goi web directory

data.gov.in  
Open Government Data (OGD) Platform India

myGov  
मेरी सरकार

data.gov.in  
Open Government Data (OGD) Platform India

myGov  
मेरी सरकार

National Voters Service Portal

Content of this site is provided by Administrative Reforms Department, Government of Uttar Pradesh  
Software maintained and refurbished by NIC Uttar Pradesh.

**Contact Information**  
Administrative Reforms Department, Government of Uttar Pradesh  
Address : 38, Darbari Lal Sharma Bhawan, 1st Floor, Opposite Vidhan Bhawan Gate No.-6  
Phone No. : 0522-7118629  
Email : [onlinehelp@up.gov.in](mailto:onlinehelp@up.gov.in)

## Citizen login with password:

The screenshot displays the RTI Online website interface. At the top, there is a navigation bar with links for Home, Citizen Login, FAQ, Contact Us, User Manual, RTI Act & Rules, Nodal officers, and Officers Login. The main content area is divided into two sections: 'Registration Form' and 'Citizen Login'.

**Registration Form:** This section contains instructions for users: '\* Provide valid email id and mobile number for further communication.', '\* Please Enter Registration Details In English.', and '\* If any document / information found incorrect, the complete application will be rejected.' A link labeled 'Click Here' is provided below the instructions.

**Citizen Login:** This section features a login form with the following fields: 'Login Id' (with the value 6307612099), 'Password' (masked with dots), and 'Captcha Code' (with the value y8uxqv). There are red asterisks next to the Login Id, Password, and Captcha Code fields, indicating they are mandatory. A 'Get OTP' button is located below the Captcha Code field, and a 'Forgot Password?' link is located to the right of the Password field.

Below the login form, there is a 'Frequently asked questions' section with several questions listed, such as 'How do I file an appeal with First Appellate Authority?' and 'How do I pay the prescribed fee under the Right to Information Act?'. At the bottom of the page, there are links for 'Terms & Conditions', 'Copyright Policy', 'Hyperlinking Policy', and 'Privacy Policy', along with a note that the page was last updated on 16 June 2023, Version (4.1).

The footer of the page contains logos for 'india.gov.in', 'data.gov.in', 'GOI web directory', 'myGov', and 'National Voters Service Portal'. The 'Contact Information' section provides the following details: Administrative Reforms Department, Government of Uttar Pradesh; Address: 38, Darbari Lal Sharma Bhawan, 1st Floor, Opposite Vidhan Bhawan Gate No.-6; Phone No.: 0522-7118629; Email: onlinertihelpline[at]up[at]gov[dot]in.

- Click on **Registration Form (Click Here)** on home page then open a form.
- The fields marked \* are mandatory while the others are optional.
- Applicant will receive **SMS alerts** in case he/she provides mobile number.

## Citizen Registration:

Applicant Registration All (\*) marked fields are mandatory. ×

**Data to be entered only in English**

|                                                                                                |                                                                            |                                                           |
|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>Applicant's Name :*</b><br><input type="text" value="test"/>                                | <b>Gender :*</b><br><input type="text" value="Male"/>                      | <b>Address :*</b><br><input type="text" value="Lucknow"/> |
| <b>State :*</b><br><input type="text" value="Uttar Pradesh"/>                                  | <b>District :*</b><br><input type="text" value="Lucknow"/>                 | <b>Pincode :*</b><br><input type="text" value="226022"/>  |
| <b>Mobile Number :*</b><br><input type="text" value="6307612099"/>                             | <b>Email :*</b><br><input type="text" value="test@gmail.com"/>             |                                                           |
| <b>Educational Status :*</b><br><input type="text" value="Literate"/>                          | <b>Education Details :*</b><br><input type="text" value="Above Graduate"/> |                                                           |
| <b>Is the Applicant Below Poverty Line ? :*</b><br><input type="text" value="No"/>             |                                                                            |                                                           |
| <b>Password :*</b> <span style="color: red; font-weight: bold;">Password Hints</span>          | <b>Confirm Password :*</b>                                                 |                                                           |
| <input type="password"/>                                                                       | <input type="password"/>                                                   |                                                           |
| <b>Captcha Code :*</b><br><input type="text" value="evzync"/> <input type="button" value="↻"/> | <b>Fill Captcha :*</b><br><input type="text" value="evzync"/>              | <input type="button" value="Send OTP"/>                   |
| <b>An OTP Has Been Sent To Your Mobile Please Enter Here</b>                                   |                                                                            |                                                           |
| <input type="text" value="203341"/>                                                            | <span style="color: red; font-weight: bold;">1:12</span>                   | <input type="button" value="Register"/>                   |

## Citizen login with email and mobile no:



**Registration Form**

\* Provide valid email id and mobile number for further communication.  
\* Please Enter Registration Details In English.  
\* If any document / information found incorrect, the complete application will be rejected.

[Click Here](#)

**Citizen Login**

Login Id :  \*

Password :  \*

Enter OTP :  \*

[Verify OTP](#) [Re-send OTP After 1:25](#)

**Frequently asked questions**

- ▶ . How do I file an appeal with First Appellate Authority?
- ▶ How do I pay the prescribed fee under the Right to Information Act?
- ▶ How do I write my application for seeking the information as per RTI Act 2005?
- ▶ To which public-authority can I file a request?
- ▶ Do I get any receipt for online filing of RTI-application?



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**Contact Information**

Administrative Reforms Department, Government of Uttar Pradesh  
Address : 38, Darbari Lal Sharma Bhawan, 1st Floor, Opposite Vidhan Bhawan Gate No.-6  
Phone No. : 0522-7118629  
Email : [onlinehelp@up.gov.in](mailto:onlinehelp@up.gov.in)

## Profile Update:

- Name and BPL details can be updated only once.
- Gender, email, and mobile number cannot be changed.
- Address details and educational status can be changed.

GOVERNMENT OF UTTAR PRADESH SKIP TO MAIN CONTENT English

# RTI Online

An initiative of  
Uttar Pradesh Government

कहीं से कभी भी

Name : Ravi Test    Email : test[at]gmail[dot]com    Mobile : 630761XXXX    > Logout

Citizen Update Form    Login Id : 63076

### Personal Details

|                                                                                                  |                                                                     |                                                                                                        |                                                     |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Applicant's Name :<br><input type="text" value="Ravi test"/><br><small>(Already Updated)</small> | Gender :<br><input type="text" value="Male"/>                       | Email :<br><input type="text" value="test@gmail.com"/><br><small>Please Enter a valid Email ID</small> | Mobile :<br><input type="text" value="630761****"/> |
| Educational Status :*<br><input type="text" value="Literate"/>                                   | Education Details :*<br><input type="text" value="Above Graduate"/> |                                                                                                        |                                                     |

### Address Details

|                                                  |                                                        |                                                      |                                                   |
|--------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|---------------------------------------------------|
| Address :*<br><input type="text" value="sigra"/> | State :*<br><input type="text" value="Uttar Pradesh"/> | District :*<br><input type="text" value="Varanasi"/> | Pincode :*<br><input type="text" value="226001"/> |
|--------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|---------------------------------------------------|

### BPL Details

|                                                                                                                  |                                                          |                                                       |                                                        |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------|
| Is the Applicant Below Poverty Line ? :*<br><input type="text" value="Yes"/><br><small>(Already Updated)</small> | BPL Card No. :*<br><input type="text" value="11111111"/> | Year of Issue :*<br><input type="text" value="2004"/> | BPL AUTH Name :*<br><input type="text" value="test1"/> |
|------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------|

Update    Reset

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GOI web directory



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Software maintained and refurbished by NIC Uttar Pradesh.

### Contact Information

Administrative Reforms Department, Government of Uttar Pradesh  
Address : 38, Darbari Lal Sharma Bhawan, 1st Floor, Opposite Vidhan Bhawan Gate No.-6  
Phone No. : 0522-7118629  
Email : onlinertihelpline[dot]up[at]gov[dot]in

## Citizen Dashboard:

GOVERNMENT OF UTTAR PRADESH

RTI Online  
An initiative of  
Uttar Pradesh Government

75 Azadi Ka Amrit Mahotsav

RIGHT TO INFORMATION ACT  
UP RTI Online  
कहीं से कभी भी

Welcome : Test

Name : Test      Email-ID : test[at]gmail[dot]com      Mobile Number :630761XXXX View

### RTI Request Details

|                               |                                                 |                                                            |                                                           |
|-------------------------------|-------------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------|
| Total Request(s)<br><b>63</b> | Pending Payment<br><b>1</b>                     | Not Action On Request<br><b>22</b>                         | REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY<br><b>6</b> |
| Disposed Request<br><b>3</b>  | REQUEST PARTIALLY REJECTED/ACCEPTED<br><b>0</b> | RTI REQUEST APPLICATION RETURNED TO APPLICANT<br><b>22</b> | THIRD PARTY INFORMATION INVOLVED<br><b>1</b>              |

### RTI First Appeal Details

|                              |
|------------------------------|
| Total Appeal(s)<br><b>13</b> |
|------------------------------|

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Last updated: 16 June 2023 Version (3.0)

india.gov.in The largest portal of India  
National Voters Service Portal

india.gov.in  
GOI web directory

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data.gov.in  
Open Government Data (OGD) Platform India

myGO मेरी सरका

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## RTI Request Details:

➤ On clicking this option Online RTI View Status Form will be displayed as below.

GOVERNMENT OF UTTAR PRADESH

RTI Online  
An initiative of  
Uttar Pradesh Government

75 Azadi Ka Amrit Mahotsav

RIGHT TO INFORMATION ACT  
UP RTI Online  
कहीं से कभी भी

RTI Request Details

Show 10 entries      Search:

| #  | Public Authority                     | Registration Number | Date of Filing | Status                                        | Status Date | RTI Details |
|----|--------------------------------------|---------------------|----------------|-----------------------------------------------|-------------|-------------|
| 31 | Administrative Reforms Department    | DPTAR/R/2023/60015  | 16/01/2023     | RTI REQUEST APPLICATION RETURNED TO APPLICANT | 20/01/2023  | View Status |
| 32 | Administrative Reforms Department    | DPTAR/R/2023/60014  | 16/01/2023     | RTI REQUEST APPLICATION RETURNED TO APPLICANT | 20/01/2023  | View Status |
| 33 | Administrative Reforms Department    | DPTAR/R/2023/60013  | 16/01/2023     | RTI REQUEST APPLICATION RETURNED TO APPLICANT | 20/01/2023  | View Status |
| 34 | Administrative Reforms Department    | DPTAR/R/2023/60012  | 16/01/2023     | RTI REQUEST APPLICATION RETURNED TO APPLICANT | 20/01/2023  | View Status |
| 35 | Additional Energy Sources Department | DOAES/R/2023/60002  | 16/01/2023     | RTI REQUEST APPLICATION RETURNED TO APPLICANT | 18/01/2023  | View Status |
| 36 | Administrative Reforms Directorate   | DIRAR/R/2024/60011  | 24/12/2024     | REQUEST DISPOSED OF                           | 24/12/2024  | View Status |
| 37 | Administrative Reforms Directorate   | DIRAR/R/2024/60010  | 24/12/2024     | REQUEST DISPOSED OF                           | 24/12/2024  | View Status |
| 38 | Administrative Reforms Directorate   | DIRAR/R/2024/60009  | 28/11/2024     | REQUEST DISPOSED OF                           | 28/11/2024  | View Status |
| 39 | Administrative Reforms Directorate   | DIRAR/R/2024/60006  | 18/11/2024     | RTI REQUEST RECEIVED                          | 18/11/2024  | View Status |
| 40 | Administrative Reforms Directorate   | DIRAR/R/2024/60004  | 06/11/2024     | ADDITIONAL PAYMENT REQUIRED FOR INFORMATION   | 28/11/2024  | View Status |

Showing 31 to 40 of 63 entries

Previous 1 2 3 4 5 6 7 Next

## RTI Request Print Details:

|                                                                   |  |                                     |    |                       |
|-------------------------------------------------------------------|--|-------------------------------------|----|-----------------------|
| GOVERNMENT OF UTTAR PRADESH                                       |  | SKIP TO MAIN CONTENT                | Tt |                       |
| <b>RTI Online</b><br>An initiative of<br>Uttar Pradesh Government |  |                                     |    |                       |
| Online RTI Request Form Details                                   |  |                                     |    |                       |
| <b>Public Authority Details :-</b>                                |  |                                     |    | <a href="#">Print</a> |
| Public Authority                                                  |  | Administrative Reforms Directorate  |    |                       |
| <b>Personal Details of RTI Applicant:-</b>                        |  |                                     |    |                       |
| Registration Number                                               |  | DIRAR/R/2024/60010                  |    |                       |
| Date of Filing                                                    |  | 24/12/2024                          |    |                       |
| Name                                                              |  | test                                |    |                       |
| Gender                                                            |  | Male                                |    |                       |
| Address                                                           |  | Indra nagar                         |    |                       |
| Pincode                                                           |  | 234567                              |    |                       |
| State                                                             |  | Uttar Pradesh                       |    |                       |
| Educational Status                                                |  | Literate                            |    |                       |
|                                                                   |  | Above Graduate                      |    |                       |
| Phone Number                                                      |  | Details not provided                |    |                       |
| Mobile Number                                                     |  | +91-630761XXXX <a href="#">View</a> |    |                       |
| Email-ID                                                          |  | test[at]gmail[dot]com               |    |                       |
| Citizenship                                                       |  | Indian                              |    |                       |
| Is the Applicant Below Poverty Line ?                             |  | Yes                                 |    |                       |
| BPL Card No.<br>(Proof of BPL may be provided as an attachment)   |  | 222333444                           |    |                       |
| Year of Issue                                                     |  | 2005                                |    |                       |
| Issuing Authority                                                 |  | test                                |    |                       |
| <b>RTI Application Details u/s 6(1) :-</b>                        |  |                                     |    |                       |
| ((Description of Information sought (upto 500 characters) )       |  |                                     |    |                       |
| Description of Information Sought                                 |  | test                                |    |                       |
| Concerned PIO                                                     |  | VIPIN YADAV                         |    |                       |
| Designation                                                       |  | Research Officer                    |    |                       |
| Phone No                                                          |  | 857444XXXX <a href="#">View</a>     |    |                       |
| Email Id                                                          |  | vipindsmnru[at]gmail[dot]com        |    |                       |
| Supporting document (only pdf upto 1 MB)                          |  |                                     |    |                       |
| <a href="#">Print</a>                                             |  | <a href="#">Close</a>               |    |                       |

|                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------|------|------|----------------|------------|--------|--------------------------------------------------------------|--------------------|----------------------------------|------------------------|--|--------------------|--|----------|-------------|-------------|------------------|-----------|---------------------------------|----------|------------------------------|------------------------------|--|------|-------------|------------------|---------------------------------|----------|------------------------------|---------------------------------------|--|--|-------------------------|
| GOVERNMENT OF UTTAR PRADESH                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | SKIP TO MAIN CONTENT | Tt                 |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| <b>RTI Online</b><br>An initiative of<br>Uttar Pradesh Government                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| <ul style="list-style-type: none"><li>Dashboard</li><li>Submit Request</li><li>Submit First Appeal</li><li>User Manual</li><li>Profile Update</li><li>Logout</li></ul> | <table><tr><td>Registration Number</td><td>DIRAR/R/2024/60004</td></tr><tr><td>Name</td><td>test</td></tr><tr><td>Date of Filing</td><td>06/11/2024</td></tr><tr><td>Status</td><td>ADDITIONAL PAYMENT REQUIRED FOR INFORMATION as on 28/11/2024</td></tr><tr><td>Additional Payment</td><td>₹ 2 <a href="#">Make Payment</a></td></tr><tr><td colspan="2"><b>Remarks :-</b> test</td></tr><tr><td colspan="2"><u>PIO Details</u></td></tr><tr><td>PIO NAME</td><td>VIPIN YADAV</td></tr><tr><td>Desinnation</td><td>Research Officer</td></tr><tr><td>Phone No.</td><td>857444XXXX <a href="#">View</a></td></tr><tr><td>Email Id</td><td>vipindsmnru[at]gmail[dot]com</td></tr><tr><td colspan="2"><u>Nodal Officer Details</u></td></tr><tr><td>Name</td><td>VIPIN YADAV</td></tr><tr><td>Telephone Number</td><td>630761XXXX <a href="#">View</a></td></tr><tr><td>Email-ID</td><td>vipindsmnru[at]gmail[dot]com</td></tr></table> | Registration Number  | DIRAR/R/2024/60004 | Name | test | Date of Filing | 06/11/2024 | Status | ADDITIONAL PAYMENT REQUIRED FOR INFORMATION as on 28/11/2024 | Additional Payment | ₹ 2 <a href="#">Make Payment</a> | <b>Remarks :-</b> test |  | <u>PIO Details</u> |  | PIO NAME | VIPIN YADAV | Desinnation | Research Officer | Phone No. | 857444XXXX <a href="#">View</a> | Email Id | vipindsmnru[at]gmail[dot]com | <u>Nodal Officer Details</u> |  | Name | VIPIN YADAV | Telephone Number | 630761XXXX <a href="#">View</a> | Email-ID | vipindsmnru[at]gmail[dot]com | <a href="#">Print RTI Application</a> |  |  | <a href="#">Go-Back</a> |
| Registration Number                                                                                                                                                    | DIRAR/R/2024/60004                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Name                                                                                                                                                                   | test                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Date of Filing                                                                                                                                                         | 06/11/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Status                                                                                                                                                                 | ADDITIONAL PAYMENT REQUIRED FOR INFORMATION as on 28/11/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Additional Payment                                                                                                                                                     | ₹ 2 <a href="#">Make Payment</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| <b>Remarks :-</b> test                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| <u>PIO Details</u>                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| PIO NAME                                                                                                                                                               | VIPIN YADAV                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Desinnation                                                                                                                                                            | Research Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Phone No.                                                                                                                                                              | 857444XXXX <a href="#">View</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Email Id                                                                                                                                                               | vipindsmnru[at]gmail[dot]com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| <u>Nodal Officer Details</u>                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Name                                                                                                                                                                   | VIPIN YADAV                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Telephone Number                                                                                                                                                       | 630761XXXX <a href="#">View</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |
| Email-ID                                                                                                                                                               | vipindsmnru[at]gmail[dot]com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |                    |      |      |                |            |        |                                                              |                    |                                  |                        |  |                    |  |          |             |             |                  |           |                                 |          |                              |                              |  |      |             |                  |                                 |          |                              |                                       |  |  |                         |

|                                                                   |  |                      |    |  |
|-------------------------------------------------------------------|--|----------------------|----|--|
| GOVERNMENT OF UTTAR PRADESH                                       |  | SKIP TO MAIN CONTENT | Tt |  |
| <b>RTI Online</b><br>An initiative of<br>Uttar Pradesh Government |  |                      |    |  |

### Online Request Payment Form

Do not use Refresh and back button of browser.

Charges payable-RTI Fee +other applicable charges & taxes.\*.

In case amount is debited and registration number is not received,registration number would be sent to you later after reconciliation.

DO NOT REGISTER ANOTHER REQUEST FOR THE SAME INFORMATION

Welcome to rajkosh.up.nic.in. Your challan (RTI230067790) information has been saved. Click 'Next' to proceed.

Next


### Not Action on RTI Request:




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|                              |                                       |
|------------------------------|---------------------------------------|
| <b>Registration Number</b>   | DIRAR/R/2024/60006                    |
| <b>Name</b>                  | test                                  |
| <b>Date of Filing</b>        | 18/11/2024                            |
| <b>Status</b>                | RTI REQUEST RECEIVED as on 18/11/2024 |
| <u>PIO Details</u>           |                                       |
| <b>PIO NAME</b>              | VIPIN YADAV                           |
| <b>Desinination</b>          | Research Officer                      |
| <b>Phone No.</b>             | 857444XXXX <a href="#">View</a>       |
| <b>Email Id</b>              | vipindsmnru[at]gmail[dot]com          |
| <u>Nodal Officer Details</u> |                                       |
| <b>Name</b>                  | VIPIN YADAV                           |
| <b>Telephone Number</b>      | 630761XXXX <a href="#">View</a>       |
| <b>Email-ID</b>              | vipindsmnru[at]gmail[dot]com          |

[Print RTI Application](#)
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**Disposed RTI Request:** In case Request is disposed of and PDF of Reply Document is attached by PIO, then the following screen will be displayed

The Reply document can be downloaded by clicking on PDF symbol in **View Document**

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Logout

|                              |                                      |
|------------------------------|--------------------------------------|
| Registration Number          | DIRAR/R/2024/60010                   |
| Name                         | test                                 |
| Date of Filing               | 24/12/2024                           |
| Status                       | REQUEST DISPOSED OF as on 24/12/2024 |
| Reply :- ok                  |                                      |
| View Document                |                                      |
| <u>PIO Details</u>           |                                      |
| PIO NAME                     | VIPIN YADAV                          |
| Desination                   | Research Officer                     |
| Phone No.                    | 85744XXXX <a href="#">View</a>       |
| Email Id                     | vipindsmnru[at]gmail[dot]com         |
| <u>Nodal Officer Details</u> |                                      |
| Name                         | VIPIN YADAV                          |
| Telephone Number             | 630761XXXX <a href="#">View</a>      |
| Email-ID                     | vipindsmnru[at]gmail[dot]com         |

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**RTI Request Transfer to Other Public Authority:** In case RTI Request Application is transferred to other public authority, the following screen will be displayed.

➤ **New Registration no** will be generated in this case and applicant can see the status of his application by using this **new Registration Number**.

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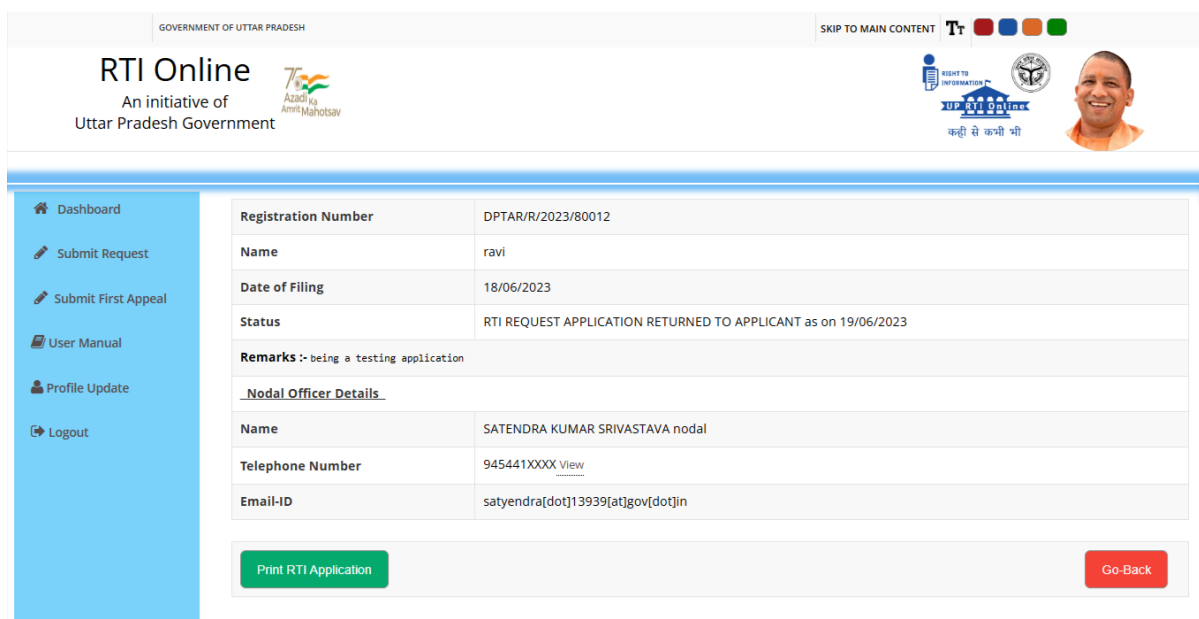
|                                                                                                                                                                                                                                                                 |                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| Registration Number                                                                                                                                                                                                                                             | DIRAR/R/2023/60054                                             |
| Name                                                                                                                                                                                                                                                            | ravi                                                           |
| Date of Filing                                                                                                                                                                                                                                                  | 18/06/2023                                                     |
| Status                                                                                                                                                                                                                                                          | REQUEST TRANSFERRED TO OTHER PUBLIC AUTHORITY as on 09/10/2023 |
| <b>Details of Public Authority :- LUCKNOW DEVELOPMENT AUTHORITY.</b><br>vide registration number :- LKDKPA/R/2023/80051 respectively.<br>Note:- Further details will be available on viewing the status of the above-mentioned new request registration number. |                                                                |
| <u>Nodal Officer Details</u>                                                                                                                                                                                                                                    |                                                                |
| Name                                                                                                                                                                                                                                                            | VIPIN YADAV                                                    |
| Telephone Number                                                                                                                                                                                                                                                | 630761XXXX <a href="#">View</a>                                |
| Email-ID                                                                                                                                                                                                                                                        | vipindsmnru[at]gmail[dot]com                                   |

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**RTI Request Returned to Applicant:**

**RTI application will be returned to applicant without refund of amount in case RTI applications are filed for Departments/Public Authorities under the Central government or other State Governments.**

In case RTI Request Application is returned to applicant, following screen will be displayed.



The screenshot shows the RTI Online portal interface. At the top, it displays 'GOVERNMENT OF UTTAR PRADESH' and 'SKIP TO MAIN CONTENT'. The main header includes 'RTI Online' with the tagline 'An initiative of Uttar Pradesh Government' and the '75 Azadi Ka Amrit Mahotsav' logo. On the right, there are logos for 'RIGHT TO INFORMATION ACT' and 'U.P. RTI Online' with the slogan 'कहीं से कभी भी' and a portrait of a man.

The left sidebar contains navigation options: Dashboard, Submit Request, Submit First Appeal, User Manual, Profile Update, and Logout.

The main content area displays the application details in a table:

|                              |                                                                |
|------------------------------|----------------------------------------------------------------|
| Registration Number          | DPTAR/R/2023/80012                                             |
| Name                         | ravi                                                           |
| Date of Filing               | 18/06/2023                                                     |
| Status                       | RTI REQUEST APPLICATION RETURNED TO APPLICANT as on 19/06/2023 |
| Remarks :-                   | being a testing application                                    |
| <u>Nodal Officer Details</u> |                                                                |
| Name                         | SATENDRA KUMAR SRIVASTAVA nodal                                |
| Telephone Number             | 945441XXXX <a href="#">View</a>                                |
| Email-ID                     | satyendra[dot]13939[at]gov[dot]in                              |

At the bottom of the application details, there are two buttons: 'Print RTI Application' (green) and 'Go-Back' (red).

**Supporting Document:** In case the document attached at the time of filing RTI Request is not accessible, then the following screen will be displayed in view status.

- Document can be uploaded by clicking on **choose file** option and then clicking on **Attached button**.


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- Dashboard
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|                                           |                                                                                                                                                     |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Registration Number                       | DIRAR/R/2024/60006                                                                                                                                  |
| Name                                      | test                                                                                                                                                |
| Date of Filing                            | 18/11/2024                                                                                                                                          |
| Status                                    | SUPPORTING DOCUMENT REQUIRED FROM APPLICANT as on 06/01/2025                                                                                        |
| Remarks                                   | -: The document attached at the time of filing RTI Request is not accessible. The same document may please be uploaded to process your RTI Request. |
| Supporting document((only pdf upto 1 MB)) | <input type="button" value="Choose file"/> No file chosen <input type="button" value="Attached"/>                                                   |
| <u>PIO Details</u>                        |                                                                                                                                                     |
| PIO NAME                                  | VIPIN YADAV                                                                                                                                         |
| Desinnation                               | Research Officer                                                                                                                                    |
| Phone No.                                 | 857444XXXX <a href="#">View</a>                                                                                                                     |
| Email Id                                  | vipindsmnru[at]gmail[dot]com                                                                                                                        |
| <u>Nodal Officer Details</u>              |                                                                                                                                                     |
| Name                                      | VIPIN YADAV                                                                                                                                         |
| Telephone Number                          | 630761XXXX <a href="#">View</a>                                                                                                                     |
| Email-ID                                  | vipindsmnru[at]gmail[dot]com                                                                                                                        |

In case RTI Request Application is forwarded to multiple PIOs, the following screen will be displayed.

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|                                                          |                                                   |
|----------------------------------------------------------|---------------------------------------------------|
| Registration Number                                      | LKDPA/R/2023/80053                                |
| Name                                                     | test                                              |
| Date of Filing                                           | 10/10/2023                                        |
| Status                                                   | REQUEST TRANSFERRED TO OTHER PIO as on 12/10/2023 |
| Your RTI application has been forwarded to multiple PIOs | <a href="#">Click here to view details</a>        |
| <u>PIO Details</u>                                       |                                                   |
| PIO NAME                                                 | Arun Kumar Singh                                  |
| Desination                                               | O S D                                             |
| Phone No.                                                | 991800XXXX <a href="#">View</a>                   |
| Email Id                                                 |                                                   |
| <u>Nodal Officer Details</u>                             |                                                   |
| Name                                                     | Rekha Doharey                                     |
| Telephone Number                                         | 708110XXXX <a href="#">View</a>                   |
| Email-ID                                                 | rekha[dot]jedplda[at]gmail[dot]com                |

[Print RTI Application](#) [Go-Back](#)

➤ On clicking on link **Click here to view details** following screen will be displayed.

For e.g.

If RTI application is forwarded to two PIOs by **Nodal officer**, two registration numbers will be generated.

i.e

1. LKDPA/R/2023/80053
2. LKDPA/R/2023/80053/1

The application gets divided in two parts and the applicant can see status of These 2 parts by using two different registration numbers.

Two replies will be received by the applicant.

In case the applicant is not satisfied with the reply of a particular PIO, then appeal needs to be filed for that particular registration no.

For example:

If the applicant is not satisfied with reply of registration no LKDPA/R/2023/80053/1 then he/she should file an appeal for registration no LKDPA/R/2023/80053/1 and not for original registration no LKDPA/R/2023/80053.

### First Appeal Details:

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First Appeal Details

| # | Public Authority                   | Appeal Registration Number | Appeal Date of Filing | Request Registration Number | Status                                                  | Status Date | Appeal Det                  |
|---|------------------------------------|----------------------------|-----------------------|-----------------------------|---------------------------------------------------------|-------------|-----------------------------|
| 1 | Administrative Reforms Directorate | DIRAR/A/2023/60007         | 18/06/2023            | DIRAR/R/2023/60010          | RTI REQUEST RECEIVED                                    | 18/06/2023  | <a href="#">View Status</a> |
| 2 | Administrative Reforms Directorate | DIRAR/A/2023/60006         | 23/06/2023            | DIRAR/R/2023/60010          | SUPPORTING DOCUMENT RECEIVED FROM APPLICANT             | 23/06/2023  | <a href="#">View Status</a> |
| 3 | Administrative Reforms Directorate | DIRAR/A/2023/60008         | 23/06/2023            | DIRAR/R/2023/60015          | APPEAL FORWARDED TO CONCERNED FIRST APPELLATE AUTHORITY | 26/06/2023  | <a href="#">View Status</a> |
| 4 | Administrative Reforms Directorate | DIRAR/A/2024/60001         | 24/05/2024            | DIRAR/R/2023/60003          | RTI REQUEST RECEIVED                                    | 24/05/2024  | <a href="#">View Status</a> |
| 5 | Administrative                     | DPTAR/A/2024/60001         | 20/11/2024            | DPTAR/R/2023/60013          | RTI                                                     | 20/11/2024  | <a href="#">View Status</a> |

- The Reply document can be downloaded by clicking on PDF symbol in **View Document**

आरटीआई ऑनलाइन 75  
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डेस्कबोर्ड

आवेदन करें

प्रथम अपील करें

उपयोगकर्ता प्रतिक्रिया

प्रोग्राम्स अपडेट

लॉग आउट

पंजीकरण संख्या: DIRAR/A/2024/60003

नाम: ravi

फाइलिंग की तारीख: 25/11/2024

स्थिति: अपील का निस्तारण करना दिनांक 24/12/2024

Reply :- ttttt

दस्तावेज देखें

PIQ Details

FAA NAME

Designation

Phone No. XXXX View

Email Id

नोडल अधिकारी विवरण

नाम: VIPIN YADAV

टेलीफोन नंबर: 630761XXXX View

ईमेल आईडी: vipindsmnru[at]gmail[dot]com

आरटीआई आवेदन प्रिंट करें

वापस जाओ

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Welcome : Test

Name : Test      Email-ID : test[at]gmail[dot]com      Mobile Number : 630761XXXX View

### RTI Request Details

|                               |                                                 |                                                               |                                                              |
|-------------------------------|-------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------|
| Total Request(s)<br><b>63</b> | Pending Payment<br><b>1</b>                     | Not Action On Request<br><b>22</b>                            | REQUEST TRANSFERRED TO OTHER<br>PUBLIC AUTHORITY<br><b>6</b> |
| Disposed Request<br><b>3</b>  | REQUEST PARTIALLY REJECTED/ACCEPTED<br><b>0</b> | RTI REQUEST APPLICATION RETURNED TO<br>APPLICANT<br><b>22</b> | THIRD PARTY INFORMATION INVOLVED<br><b>1</b>                 |

### RTI First Appeal Details

|                              |
|------------------------------|
| Total Appeal(s)<br><b>13</b> |
|------------------------------|

## SUBMIT REQUEST

### For Submitting RTI Application:

- Click on **Submit Request** option on left bar to submit RTI application.
- Guidelines for use of RTI online portal screen will be displayed.
- Scroll the bar to read Guidelines.
- Read guidelines carefully as displayed in the screen below.

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**GUIDELINES FOR USE OF RTI ONLINE PORTAL**

1. This Web Portal can be used by Indian citizens to file RTI application online and also to make payment for RTI application online. First appeal can also be filed online.

2. An applicant who desires to obtain any information under the RTI Act can make a request through this Web Portal to the Departments/Public-Authorities/Others of Government of Uttar Pradesh. List of Departments/Public-Authorities/Others of Government of Uttar Pradesh can be seen as following:

List of Departments

1. Acharya Narendra Deva University Of Agriculture And Technology, Ayodhya
2. Additional Energy Sources Department
3. Administrative Reforms Department
4. Administrative Reforms Directorate
5. Agra Development Authority
6. Aericulture Department

3. On clicking at "Submit Request", the applicant has to fill the required details on the page that will appear. The fields marked \* are mandatory while the others are optional.

I have read and understood the above guidelines.

Submit

Cancel


- Citizen has to click on the checkbox **“I have read and understood the above guidelines”** and then press/click the **Submit** button.
- The Online RTI Request Form will be displayed as below. This form can be used to file an online RTI.
- Fill all the necessary fields as displayed in the screen and click submit.

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### Online RTI Request Form

**Public Authority Details: -**

\* **Categorization** ▼  
Directorate/HOD/Commissioner

**Districts** ▼  
Agra

**Select Department/Public Authority** ▼  
Agriculture Directorate

\* **Public Information Officer** ▼  
(Agriculture Directorate) (Name: DDA AGRA) (Address: AGRA)

**Personal Details of RTI Applicant:-** [Click Here](#)

|                                                                      |                                                                                                                       |                                                                                                   |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <p>* <b>Name</b></p> <input type="text" value="test"/>               | <p>* <b>Gender</b></p> <input type="text" value="Male"/>                                                              | <p>* <b>Address</b></p> <input type="text" value="Indra Nagar"/>                                  |
| <p><b>Pincode</b></p> <input type="text" value="234567"/>            | <p><b>Country</b></p> <input type="text" value="India"/>                                                              | <p><b>State</b></p> <input type="text" value="Uttar Pradesh"/>                                    |
| <p><b>Districts</b></p> <input type="text" value="Lucknow"/>         | <p><b>Educational Status</b></p> <input type="text" value="Illiterate"/>                                              | <p><b>Mobile Number (For receiving SMS alerts)</b></p> <input type="text" value="+9 6307612099"/> |
| <p>* <b>Email-ID</b></p> <input type="text" value="test@gmail.com"/> | <p><b>Citizenship (Only Indian citizens can file RTI Request application)</b></p> <input type="text" value="Indian"/> |                                                                                                   |

**Request Details :-**

\* **Is the Applicant Below Poverty Line ?** ▼  
YES

\* **BPL Card No./Yellow Ration Card/Certificate issued by local bodies/Govt. (Municipal Corporation/Municipal Council/Municipality/Gram Panchayat)** ?  
*(Proof of BPL/Yellow Ration Card/Certificate issued by local bodies/Govt.(Municipal Corporation/Municipal Council/Municipality/Gram Panchayat)) /*  
222333444

\* **Year of Issue** ?  
2005

\* **Issuing Authority** ?  
test

\* **Text for RTI Request application**

\* **Supporting document ((only pdf upto 1 MB))**  
*Pdf file name should not have any blank space between any character.Special characters allowed are (a-zA-Z0-9\_-)* 4/3000 Characters entered

- ✓ Firstly, citizen has to select categorization of public authority dropdown then select public authority dropdown and after that select public information officer dropdown to the file RTI. If citizen want to file RTI to any district office then citizen has to select Directorate/HOD from categorization dropdown.

**Note: -**

1. The fields marked \* are mandatory while the others are optional.
2. Applicant will receive **SMS alerts** in case he/she provides mobile number.

3. Text for RTI Request application: Only alphabets A-Z a-z number 0-9 and Special characters, - \_ ( ) / @: & \ % ? are allowed.

4. Limit for texts in text area is **3000 words**.

### **Case 1: For Applicant below Poverty Line (BPL)**

- In entry form the field labelled as “Is applicant below poverty line”: - The citizen has to choose the option “**YES**”
- Citizen needs to upload Proof of **BPL** as a **Supporting document**.
- Applicant will receive **SMS alerts** in case he/she provides mobile number.

**Supporting document** should be in **PDF** format (single file) and up to **1MB**. No RTI fee is required to be paid by any citizen who is below poverty line as per **RTI Rules, 2012**.

- Click on **Submit** Button.
- A unique registration number will be generated, which will be used for further reference as given in screen below. The same can be saved or printed by the user.

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Your RTI Request filed successfully.

Please note down the details of registration.

|                                               |                                    |
|-----------------------------------------------|------------------------------------|
| Registration Number :                         | DIRAR/R/2025/60001                 |
| Name :                                        | test                               |
| Date of Filing :                              | 03-01-2025                         |
| Request filed with :                          | Administrative Reforms Directorate |
| Contact Details of Nodal Officer              |                                    |
| Telephone Number :                            | 6307612099XXXX <small>view</small> |
| Email-ID :                                    | vipindsmnru[at]gmail[dot]com       |
| Contact details of Public Information Officer |                                    |
| Name:                                         | VIPIN YADAV                        |
| Designation:                                  | Research Officer                   |
| Phone No:                                     | 8574447069XXXX <small>view</small> |
| Email Id :                                    | vipindsmnru[at]gmail[dot]com       |

Save

- RTI request will be sent to “**Public Information Officer**” of concerned **Department** for further processing.
- SMS would be generated and sent to the Mobile no. entered in the Request Form quoting the Unique Registration no. An **e-mail** would also be generated and sent to the E-mail id entered in the Request Form quoting the **Unique Registration no**.

## Case 2 (For Applicant belonging to NON BPL Category)

If a citizen belongs to **Non BPL category** he/she has to make a payment of **Rs. 10/-and prescribed processing fee /service charge**, as prescribed in RTI Act Rules for Govt. of UTTAR PRADESH

- In entry form field labelled as **“Is the Applicant Below Poverty Line”**:- The citizen has to chooses the option **“NO”**
- Rest of fields will be filled as same.
- Following screen will be displayed.

The screenshot displays the 'RTI Online' portal interface. The header includes the Government of Uttar Pradesh logo and the text 'RTI Online - An initiative of Uttar Pradesh Government'. The main content area is titled 'Online RTI Request Form' and is divided into several sections:

- Public Authority Details:-**
  - Categorization:** Directorate/HOD/Commissioner
  - Districts:** Agra
  - Select Department/Public Authority:** Agriculture Directorate
  - Public Information Officer:** (Agriculture Directorate) (Name: DDA AGRA) (Address: AGRA)
- Personal Details of RTI Applicant:-** [Click Here](#)
- Request Details :-**
  - Is the Applicant Below Poverty Line ?** No (with a red error message: 'You are required to pay the RTI fee of ₹ 10')
  - Text for RTI Request application:** test rti (8/3000 Characters entered)
  - Supporting document:** dummy.pdf (Choose file)

At the bottom of the form, there are three buttons: 'Submit' (green), 'Reset' (blue), and 'Go-Back' (red).

- Click on **Submit button**.
- **Online Request Payment Form** will be displayed.

GOVERNMENT OF UTTAR PRADESH

SKIP TO MAIN CONTENT

**RTI Online**  
An initiative of  
Uttar Pradesh Government

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Amrit Mahotsav

RIGHT TO  
INFORMATION  
U.P. RTI Online  
कहीं से कभी भी

Online Request Payment Form  
Do not use Refresh and back button of browser.  
Charges payable-RTI Fee +other applicable charges & taxes.\*.

In case amount is debited and registration number is not received,registration number would be sent to you later after reconciliation.  
DO NOT REGISTER ANOTHER REQUEST FOR THE SAME INFORMATION

|              |                                                     |               |
|--------------|-----------------------------------------------------|---------------|
| Name         | test                                                | RTI Fee : ₹10 |
| Payment Mode | <input checked="" type="radio"/> RTI ONLINE PAYMENT |               |

Pay Back

- Click on radio button “RTI ONLINE PAYMENT”.
- Click on **Pay Button**.
- The system would be redirected to **Rajkosh Portal** as given in screen below.



Welcome to rajkosh.up.nic.in. Your challan (RTI230067790) information has been saved. Click 'Next' to proceed.

Next



### Confirmation of E-Payment

User Name :

Depositor Name :

Challan Number :

Challan Date :

Address :

Assessment Year :

Tax Period :

Location :

Amount of Challan :

Head Serial No.[Amount of the head]

[Proceed With Net-Payment](#)



As per instructions from CBDT, we are migrating SBI Payment gateway from exi:

## Welcome to SBIPay Lite (formerly SBMOPS)

Please select appropriate card type to avoid failures  
(Credit Card / Debit Card)

#### Net Banking

**SBI Net Banking**  
Bank Charges(₹): 0.0

**Other Bank Net Banking**  
Bank Charges(₹): 5.9

#### Card Payments

**State Bank Debit Cards**  
Bank Charges(₹): 0.0

**Other Bank Debit Cards**  
Bank Charges(₹): 0.0

**Credit Cards**  
Bank Charges(₹): 12.0

#### Other Payment Modes

**UPI**  
Bank Charges(₹): 0.0

**NEFT/RTGS**  
Bank Charges(₹): 0.0





**SBI Branch  
Cash and Cheque**  
Bank Charges(₹): 0.0

- **The applicant can pay the prescribed fee through the following modes:**
- Choose the Payment Mode: Net Banking, UPI, Debit Card.
- **Net Banking:** Choose your Bank, and then click on Proceed Button.
- New window as shown below will appear,
- **Reference no.** and **Challan no.** will be generated after successful payment is executed.

- On clicking the **Successful** Button, a unique registration number will be generated. It will be used for future reference. The same can be saved or printed by the user.

GOVERNMENT OF UTTAR PRADESH SKIP TO MAIN CONTENT English

**RTI Online**  
An initiative of  
Uttar Pradesh Government

**Your RTI Request filed successfully.**

Please note down the details of registration.

|                                                      |                                    |
|------------------------------------------------------|------------------------------------|
| Registration Number                                  | DIRAR/R/2024/60064                 |
| Name                                                 | Ravi Madhesiya                     |
| Date of Filing                                       | 27-08-2024                         |
| RTI Fee Received                                     | ₹ 10                               |
| Online Reference Number                              | CPAEDNPJE9                         |
| Transaction Status                                   | Success                            |
| Request filed with                                   | Administrative Reforms Directorate |
| <u>Contact Details of Nodal Officer</u>              |                                    |
| Telephone Number                                     | 8574447069                         |
| Email-ID                                             | vipindsmnru@gmail.com              |
| <u>Contact details of Public Information Officer</u> |                                    |
| NAME:                                                | VIPIN YADAV                        |
| Desinnation:                                         | Research Officer                   |
| Phone No:                                            | 8574447069                         |
| Email Id :                                           | vipindsmnru@gmail.com              |

## SUBMIT FIRST APPEAL

**Note: - First appeal can be filed after 30 days from the date of filling of request or after disposal of the request by the department.**

- Click on **Submit First Appeal** tab on left bar.
- “**GUIDELINES FOR USE OF RTI ONLINE PORTAL**” screen will be displayed.
- Read guidelines carefully.
- **Click on the checkbox “I have read and understood the above guidelines” and then press Submit button.**

The screenshot shows the RTI Online portal interface. The top header includes the Government of Uttar Pradesh logo, the text 'RTI Online An initiative of Uttar Pradesh Government', and a user profile picture. The left sidebar contains navigation options: Dashboard, Submit Request, Submit First Appeal (highlighted with a red arrow), User Manual, Profile Update, and Logout. The main content area displays the 'GUIDELINES FOR USE OF RTI ONLINE PORTAL' screen. The guidelines text includes: '1. This Web Portal can be used by Indian citizens to file RTI application online and also to make payment for RTI application online. First appeal can also be filed online. 2. An applicant who desires to obtain any information under the RTI Act can make a request through this Web Portal to the Departments/Public-Authorities/Others of Government of Uttar Pradesh. List of Departments/Public-Authorities/Others of Government of Uttar Pradesh can be seen as following: List of Departments 1. Acharya Narendra Deva University Of Agriculture And Technology, Ayodhya 2. Additional Energy Sources Department 3. Administrative Reforms Department 4. Administrative Reforms Directorate 5. Agra Development Authority 6. Agriculture Department 3. On clicking at "Submit Request", the applicant has to fill the required details on the page that will appear. The fields marked \* are mandatory while the others are optional.' Below the guidelines, there is a checkbox labeled 'I have read and understood the above guidelines.' and two buttons: 'Submit' and 'Cancel'.

- Entry form for **Online RTI First Appeal Form** will be displayed as below.

The screenshot shows the 'First Appeal Form' entry page on the RTI Online portal. The top header is identical to the previous screenshot. The left sidebar is also identical. The main content area displays the 'Online RTI First Appeal Form' entry form. The form title is 'Online RTI First Appeal Form'. Below the title, it says 'Data to be entered only in English'. The form contains two fields: 'Request Registration Number' with a dropdown menu showing 'DIRAR/R/2025/60001' and 'Enter Email Id' with a text input field containing 'test@gmail.com'. A green 'Submit' button is located at the bottom of the form.

- Select your **Request Registration No.**, which has been generated before during submission of Online RTI Request
- Enter your **Email ID**, which has been entered before during submission of Online RTI Request.
- Click on **Submit** Button.
- Following screen will be displayed.

GOVERNMENT OF UTTAR PRADESH

SKIP TO MAIN CONTENT

RTI Online  
An initiative of  
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UP RTI Online  
कहीं से कभी भी

Dashboard

Submit Request

Submit First Appeal

User Manual

Profile Update

Logout

Online RTI First Appeal Form

Public Authority Details :-

\* Select Department/Public Authority

Administrative Reforms Directorate

Personal Details of RTI Applicant:- [Click Here](#)

\* Request Registration Number

DIRAR/R/2024/60010

Request Registration Date

24/12/2024

Name

test

Gender

Male

Address

indra nagar

Pincode

234567

Country

India

State

Uttar Pradesh

Districts

Lucknow

Educational Status

Literate

Above Graduate

Citizenship

(Only Indian citizens can file RTI Request application)

Indian

Mobile Number (For receiving SMS alerts)

+91 6307612099

Email-ID

test@gmail.com

Appeal Details :-

\* Is the Applicant Below Poverty Line ?

Yes

\* BPL Card No./Yellow Ration Card/Certificate issued by local bodies/Govt. (Municipal Corporation/Municipal Council/Municipality/Gram Panchayat)

(Proof of BPL/Yellow Ration Card/Certificate issued by local bodies/Govt.(Municipal Corporation/Municipal Council/Municipality/Gram Panchayat))

222333444

\* Year of Issue

2005

\* Issuing Authority

test

\* Ground For Appeal

Any Other ground

\* Text for RTI first appeal application Only alphabets A-Z a-z number 0-9 and special characters, . - \_ ( ) / @ : & \ % are allowed in Text for RTI first appeal application.

test Appeal

\* Supporting document ((only pdf upto 1 MB))

Pdf file name should not have any blank space between any character.Special characters allowed are (a-zA-Z0-9\_-)

Choose file dummy.pdf

Submit

Reset

**Note:**

1. Only alphabets **A-Z a-z** number **0-9** and special characters, **. - \_ ( ) / @ : & \ %** are allowed in Text for RTI First Appeal Application.
2. Supporting document should be in **PDF** format upto **1MB**.

- The applicant can select reason for filing appeal application from **Ground For Appeal** dropdown field.

Council/Municipality/Gram Panchayat)

\* Year of Issue

\* Issuing Authority

\* Ground For Appeal

\* Text for RTI first appeal application Only alphabets A-Z a-z number 0-9 and special characters, . - \_ ( ) / @ : & \ ! % ? are allowed in Text for RTI first appeal application.

No Response Within the Time Limit  
 --Select--  
 Refused access to Information Requested  
**No Response Within the Time Limit**  
 Unreasonable amount of Fee required to Pay  
 Provided incomplete/Misleading or False Information  
 Any Other ground

\*Supporting document ((only pdf upto 1 MB))  
Pdf file name should not have any blank space between any character.Special characters allowed are (a-zA-Z0-9\_-)

Choose File sample.pdf 11/3000 पृष्ठ अक्षर

\* Enter Captcha code

avgph7

avgph7

Can not read the image? click here to refresh

- Click on **Submit** button, to submit Appeal.
- Following screen will be displayed.

GOVERNMENT OF UTTAR PRADESH

SKIP TO MAIN CONTENT

English

RTI Online  
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75  
 Azadi Ka  
 Amrit Mahotsav

उत्तर प्रदेश सरकार  
 कर्मों से कर्मों भी

Your RTI Appeal filed successfully.

Please note down the details of registration.

|                        |                                    |
|------------------------|------------------------------------|
| Registration Number :  | DIRAR/A/2025/60002                 |
| Name :                 | test                               |
| Date of Filing :       | 03-01-2025                         |
| Request filed with :   | Administrative Reforms Directorate |
| <b>FAA Details</b>     |                                    |
| FAA NAME :             | DR RAHUL SINGH                     |
| Designation :          | SENIOR RESEARCH OFFICER            |
| Phone No. :            | 630761XXXX <small>View</small>     |
| Email Id :             | ard092156[at]gmail[dot]com         |
| <b>Contact Details</b> |                                    |
| Telephone Number :     | 630761XXXX <small>View</small>     |
| Email-ID :             | vipindsmnr[u]at]gmail[dot]com      |

- A unique registration number will be generated, which will be used for further reference as shown above screen. The same can be saved or printed by the user.
- The **appeal request will be submitted to “Nodal Officer or First Appellate Authority”** of the concerned Public Authority.
- The Nodal Officer will transfer the appeal to **“Appellate Authority” for further processing.**
- The applicant will get an email and SMS alert (if mobile no. provided) on submission of application.

**Thank You**